

Modern Maturity Center

1121 Forrest Ave.

Dover, DE 19904

Application for

“MMC 2023 Holiday Craft and Vendor Festival”

Supporting Small Business Saturday

November 25, 2023

THIS IS A FILLABLE DOCUMENT. IF COMPLETING BY HAND PLEASE PRINT LEGIBLY.

Application Date: _____ 2023

Name: _____

Address: _____

City/State: _____ Zip: _____

Primary Phone #: _____ Cell _____ Home _____

Cell Phone number day of the event: _____

Email Address:

Type of Craft or Name of Vendor:

Brief Description of Items to be Sold:

Vendor Set Up Time Saturday morning: 6:30 a.m.– 8:30 a.m.

NO EARLIER

“MMC 2023 Holiday Craft & Vendor Festival”

Who: Modern Maturity Center located at 1121 Forrest Ave, Dover, DE
When: Saturday, November 25th, 2023
Where: East Wing Ballrooms and the Longwood Dining Room
Time: 9:00 a.m. to 3:00 p.m.

- Vendors and crafters **MUST** be respectful of one another, MMC staff and volunteers.
- Vendors/Crafters are at no time permitted to cause disruption on the Modern Maturity Center property. If there is an issue please report the incident to staff immediately, so we can deal with it.
- Please **DO NOT** take pictures of other vendor’s products without their permission. You will be asked to leave the event.
- **VENDOR/CRAFTER SET UP TIME: 6:30 A.M. – 8:30 A.M. - NO EARLIER**
- Vendors/Crafters **MUST** stay until closing time of 3:00 P.M. and **MUST** clean their area at the end of the day.
- Handmade crafts only – no resales. This is **NOT** a yard sale!
- Duplicate brand vendors are not allowed (e.g., Scentsy, Paparazzi) – First Come, First Serve.
- All spaces are 8 ft. x 8 ft. - (limit 2 spaces per participant – we will provide each table with 2 chairs). Table size may vary.
- **Set-up (including loading in) and clean-up are your responsibility. If you need assistance, please plan to bring help with you. Each vendor may bring one person with them.**
- Please DO NOT intrude on your neighboring vendors.
- You must keep the aisles clear - do not move the tables from their area.
- Items that play loud music or any other noise are not permitted.
- Spaces are **NOT TRANSFERABLE** by vendors. If you find that you will not be able to attend after registering, you **MAY NOT** send another person/vendor to utilize your space and your payment will **NOT** be refunded. There will be **NO REFUNDS** for no one shows upon said day.
- Smoking is **NOT** permitted inside any part of the building.

Modern Maturity Center reserves the right to reassign or change a space if it becomes necessary. We also reserve the right to deny any space **WITHOUT** a refund to any exhibitor in violation of any of the rules.

No applications will be accepted after November 1, 2023, and no refunds will be made after November 1, 2023.

COSTS

All Spaces are 8 ft. X 8 ft.

Table size may vary as MMC has 6- and 8-foot tables. Limit of spaces per participant – we will provide 2 chairs for each space).

8 ft x 8 ft	Space only	\$60.00 x _____	\$ _____
8 ft X 8 ft	Space with a table*	\$70.00 x _____	\$ _____
8 ft X 8 ft	Space with 2 tables *	\$80.00 x _____	\$ _____
Electric access additional		\$5.00	\$ _____
		Total	\$ _____

No applications will be accepted after November 1, 2023.

No refunds after November 1, 2023.

**** Electricity is not guaranteed and is on a first-come, first-serve basis. You are responsible for bringing your own extension cords, etc.**

****Checks or Money Orders made payable to:**

Modern Maturity Center

****Credit Cards accepted.**

Please mail application along with payment no later than November 1, 2023, to:

Modern Maturity Center

Attn: Lori Christiansen 1121 Forrest Ave. Dover, DE 19904

By signing this application form I agree to all terms and conditions stated in this application form.

Applicant's Signature _____

Date _____

Staff Approval by: _____

Date _____

APPLICATION REQUIREMENTS

- Please include two pictures and a description of your products or crafts on your application. If this part of the application is not completed, it will not be considered.
- The MMC Committee reserves the right to prohibit sale or display of certain products or distribution of materials based on the consideration of its acceptability to the general public.
- **NO MATERIALS OF OFFENSIVE NATURE WILL BE PERMITTED IN THE CENTER.** If items are found to be offensive, the vendor/crafter will be asked to leave immediately without a refund. The opinion of the Modern Maturity Center Committee shall be final.

If you have any questions regarding the Holiday Craft and Vendor Festival, please **DO NOT** leave voice messages. Email your questions to Lori Christiansen to ensure a timely response:

lori.christiansen@modern-maturity.org



The Modern Maturity Center would like to thank you in advance for your participation and support.

We look forward to seeing you there!