

## **Members and Guests:**

- 1. Please, be considerate of others by setting a positive example. Treat others with kindness, courtesy, and respect. Take a moment to say hello to others or introduce yourself to a "newcomer." Modern Maturity Center's operation is dependent on volunteers and we encourage you to join our volunteer family. Volunteers should always be treated respectfully.
- 2. Please refrain from using abusive, threatening, insulting, or suggestive language and avoid making comments, slurs, or epithets. Should you at any time be made to feel uncomfortable by the language or behavior of others, please immediately notify the Site Manager, Deputy Director or Executive Director.
- 3. Refrain from engaging in (or threatening) physical violence, assault, or battery, including but not limited to unwanted/unsolicited harmful touching by the use of hands, arms, feet or legs which may include pushing, kicking, biting, spitting and punching. Acts of retaliation against another member, making him/her experience feelings of fear or uneasiness, are prohibited.
- 4. To protect and enhance the life of our facility and furnishings, food and drinks are not permitted in the lobby areas or the Computer Lab.
- 5. Please, be considerate of others when using the facility. Keep feet off of chairs, tables, counters, and treat furnishings, facilities and equipment with care. Reclining or sleeping on the furniture is prohibited.
- 6. When using the MMC parking lot, please adhere to posted signs regarding speed and right of way. The posted speed limit for the MMC parking lot is 5 MPH.
- 7. Should you wish to circulate a petition or survey, sell tickets for an organization or event, or take photographs in the Center, please seek the approval of the Site Manager, Program Planner, Deputy Director or Executive Director. Some types of activities are prohibited in a public building.
- 8. Modern Maturity Center is a recreational facility offering programming for individuals, 50 and older, with the ability to independently maneuver through the Center and participate in activities. Individuals must also be able to care for themselves while partaking in Center activities. Center staff will determine if members are required to be accompanied by a care attendant when participating in programs at the Center. Individuals needing assistance (memory impairment, incontinence, wheelchair bound, etc.) may conditionally participate in Center activities with the aid of a care attendant or family member. The care attendant is required to remain on the premises for the duration of the visit at Modern Maturity Center. Care attendants meeting the eligibility criteria (50 and older) are encouraged to participate in Center activities. If a member is unable to function independently and cannot be accompanied by a care attendant, application should be made to the Adult Day Services for supervised care.
- 9. If any program, funded by a private or government agency, seeks to send a group of two or more clients to MMC for services, those individuals must be accompanied by a representative of that agency or organization.

Behaviors described above will be addressed by following these procedures:

**1st Incident:** Counseling with Deputy Director followed by letter to member. Copy of letter to Executive Director.

**2nd Incident:** Counseling with verbal warning with Deputy Director and Executive Director, followed by letter to member.

**3rd Incident:** Suspension (Up to 1, 2, or 3 months and/or permanent expulsion, depending upon severity of the offense) from Center documented by letter to member.

Senior Center members returning to the Center in violation of the suspension order will be asked to leave by Senior Center staff. Should this approach be unsuccessful, public safety personnel (Police) will be called to protect the safety and welfare of others.

10. The Board of Directors of the Modern Maturity Center has determined that the possession of a deadly weapon, as defined by 11 Delaware Code, Section 222 (5), as amended, on the premises and/or its vehicles is detrimental to the safety and welfare of members, staff, and visitors. It is prohibited.

Violation of this policy may result in immediate expulsion of the offender and the matter may be reported to law enforcement officials.

("Deadly weapon" includes a firearm, as defined in subdivision (11) of this section, a bomb, a knife of any sort (other than an ordinary pocketknife carried in a closed position), switchblade knife, billy, blackjack, bludgeon, metal knuckles, slingshot, razor, bicycle chain or ice pick or any dangerous instrument, as defined in subdivision (4) of this section, which is used, or attempted to be used, to cause death or serious physical injury. For the purpose of this definition, an ordinary pocketknife shall be a folding knife having a blade not more than 3 inches in length.)